

GRANER

CREATION CENTRE FOR  
DANCE AND PERFORMING ARTS



# MANUAL

( ON COEXISTENCE )

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HELLO! WE HOPE YOU HAVE A GOOD STAY AND CAN  
WORK COMFORTABLY AT GRANER.

# ( WELCOME! )

Graner is a **project-house**, a space where you can live and develop creatively.

It requires the **co-responsibility** of its entire community to function well and in a self-managed manner. To achieve this, it is important that you carefully read the information in this **manual**.

To enjoy the spaces of Graner, it is essential to fill out and sign the protocol with the terms and conditions of space usage. To enjoy the spaces at Graner, it's essential to fill out and sign the protocol with the conditions of space usage.

# ( ACCESS TO GRANER )

**The center does'nt have security or a concierge service.** It is a workspace available to the artistic community that requires organization and commitment for proper functioning.

All residents are provided with a **code for the main door**. It is important to ensure that the door is always closed after your access.

# ( WORKSPACES )

Workspaces should be kept **clean and tidy**.

**Food or beverages are not allowed** unless they are in containers with caps. It is imperative to turn off lights, heating, and air conditioning before leaving the room, as well as turn off the sound system.

Windows should be closed and the door to the room locked.

# ( COMMON AREAS )

The tables on the terrace, the co-working tables in the entrance, and the one in the kitchen are **common spaces**, so it's important that we **take care of them**, leaving them tidy and clean after using them.

# ( THE KITCHEN )

The kitchen is the most lively space in the house.

**Remember to wash the dishes and kitchen utensils** you use. Nothing should be left dirty in the sink or in the rest of the kitchen.

To store your food in the fridges and drawers, **write your name on the post-it notes provided.**

Remember to empty the drawers and fridge when you finish your residency. Food that is not spoiled can be left in the shared kitchen bins.

Tap water is filtered, so it is safe for consumption.

# ( SLEEPING AT GRANER )

Sleeping at Graner means inhabiting the space as if it were **your own home.**

Therefore, at night, before going to your room, you should **turn off the lights and the heating or air conditioning in the common areas** (kitchen and hall). Also, make sure to lock all doors accessing the terrace and the main entrance door.

# ( ROOMS )

Rest areas should be kept clean and lights and heating should always be turned off.

**Rooms have sheets and blankets, but it's essential to bring your own towel.**

When you leave, remove the dirty sheets from the bed and put them in the bin in front of the showers on the ground floor.

Always **lock your room.** Graner cannot be held responsible for your personal belongings.

# ( ARRIVALS & DEPARTURES )

It's important that you provide us with your arrival and departure schedules from Graner in advance. If your departure is during the weekend, you must notify us in advance to arrange the closure of the center.

**Arrivals at Graner should be made from Monday to Friday, between 9:00 a.m. and 17:00 p.m.**

You will be provided with **keys** to the center and your room, which you must return before leaving.

# ( CONTACT )

The Graner team consists of 4 people, and we generally work **from Monday to Friday between 9:00 a.m. and 5:00 p.m.** If there is an emergency outside of these hours, you can find us here::

Sonia, Artistic Coordination - Tel. 630 563 567

Paula, Project Coordination - Tel. 635 959 886

Conchita, Technical Coordination - Tel. 605 070 637

Raquel, Communication - Tel. 685 497 859